



Austin Transportation Department

Right of Way Management Division

P.O. Box 1088, Austin, Texas 78767

RIGHT OF WAY (ROW): GENERAL CONSIDERATIONS

CONFLICTS

- If your proposed work zone/TCP conflicts with another work zone/TCP, you must resolve the conflict before your permit application will be approved. Use the [Conflict Resolution Flowchart](#) and [Conflict Resolution Email Template](#) at our website to help you.
 - You can perform a [Public Search](#) at any point to search for and resolve conflicts. If you do this prior to submitting your permit application, you could potentially expedite the review and receive your permit sooner.
 - Attach conflict resolution emails to the permit application via [Austin Build + Connect Portal](#) and then notify the appropriate Permit Analyst. **DO NOT** send conflict resolution email replies directly to the Permit Analyst.
 - When contractors reply to your email, they must choose from options A-E from the “Conflict Resolution Email Template” and then provide explanation

APPROVALS/NOTIFICATIONS (contact info can be found at [Right of Way Management Permitting Contacts](#))

- The following types of projects are required to attend DAPCZ meetings, if the work occurs in the DAPCZ:
 - All EX work 25 feet or greater
 - Work lasting 31+ days
 - Any work associated with a long-term projectUpdates must be provided for the duration of the project. Email ROWProjectCoordination@austintexas.gov to be placed on the Project List and to provide updates. Failure to comply could result in project delays.
- The following types of projects are required to obtain [AULCC approval](#):
 - All EX work within the DAPCZ 25 linear feet or greater
 - All EX work outside of the DAPCZ 300 linear feet or greater
- You must call Austin 3-1-1 for Lane/Closure Notification **three business days** prior to closures. You must call and update your notification EVERY TIME there are lane configuration changes, phase changes, or a new TCP is implemented. Failure to follow this may result in investigation fees.
- Right of Way Activity Restrictions mandate that construction activities be restricted during large scale events. Projects may request a review for exemption from restrictions. Review the waiver restriction process and apply for a waiver at the [Mobility Guidelines](#) webpage.
- Contractors and permit holders should frequently check the [Austin Center for Events \(ACE\)](#) website for a list of upcoming City events that may impact their work. Contact SpecialEvents@austintexas.gov or call 512-974-1000.
- If your work will affect metered parking spaces, contact the Meter Shop directly. See the [Parking Inventory Map](#) for meter numbers. Put meter numbers on your permit application.
- If your work will be in the vicinity of a/an:
 - **Alley:**
 - If 11 ft width cannot be maintained, obtain written approval from Austin Fire Department (**AFD**)
 - If alley work falls within the [Downtown Austin Recycling, Trash, & Litter-Control District](#), obtain written approval from Austin Resource Recovery (**ARR**)
 - **MetroBike Facility:** obtain written approval from ATD Active Transportation



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- **Cap Metro Bus Stop, Route, or Rail:** obtain written approval from Cap Metro
- **Capitol Complex:** obtain written approval from the Texas Facilities Commission and Texas State Preservation Board
- **Emergency Service Facility:** obtain written approval from the affected emergency service facility
- **Mobility Corridor:** obtain written approval from the Corridor Program Office (**must attach plan sheet to the permit application**)
- **Moonlight Tower:** obtain written approval from Austin Energy, if within 100 ft
- **Other Jurisdiction:** obtain written approval from the affected jurisdiction (**ex. Travis, Hays, Williamson counties, TxDOT, Sunset Valley, Westlake, Rollingwood, City Parks, Austin Bergstrom International Airport, University of Texas, etc.**)
- **School or Posted School Zone:** obtain written approval from the affected school, if the school is in session
- **Taxi Zone or Other Restricted Zone:** obtain written approval from ATD Ground Transportation or Parking Enterprise
- **Union Pacific Railroad:** obtain written approval from Union Pacific Railroad, if within 50 ft of a railroad track
- **Valet Zone:** obtain written approval from the business owner and valet operator (**either the zone will be relocated at the cost of the contractor or the work will be restricted**)

MISCELLANEOUS

- Construction requirements are found in the [City's Ordinances](#)
 - [Concrete Structures and Miscellaneous Concrete](#)
 - [Working in Public Rights-of-Way](#)