

How to Apply - UTILITY COORDINATION CASE – **RESUBMITTAL**

No additional fees required for resubmittals

- ☐ Visit abc.AustinTexas.gov to log into your Austin Build + Connect user account
 - Select **MY PERMITS/CASES**
 - Select the UC case you wish to resubmit
 - Scroll to the bottom of the page and select **ATTACHMENT UPLOAD**.
- ☐ Upload updated single file plan set in *.pdf* format. If plans are larger than 20MB provide fileshare URL in the email you send the AULCC team.
- ☐ **Email the AULCC team letting us know you would like to resubmit** – include the UC case #, project name, and any updated information related to the scope of the project.

Don't forget to let us know about any updates to the project contacts.

- ☐ At this time, all AULCC meetings will be done via Microsoft TEAMS. After your application is processed, you will receive an email invitation with the link and instructions for attending your AULCC meeting date.

If the new review cycle ends on a Wednesday, your project will NOT be on an agenda and was resubmitted to internal reviewers only. A completed data workbook will still be required when requesting a completeness letter.

AULCC Contact Point

Isaiah Lewallen	Isaiah.Lewallen@austintexas.gov	(512) 974-1479
Jaclyn Lozano	Jaclyn.Lozano@austintexas.gov	(512) 974-2412