

TXDOT UIR Revision Submittal Process

AWPE informs the design engineer to use the “UIR Help” link on the UIR website if they experience difficulties resubmitting revised UIR Permit requests.

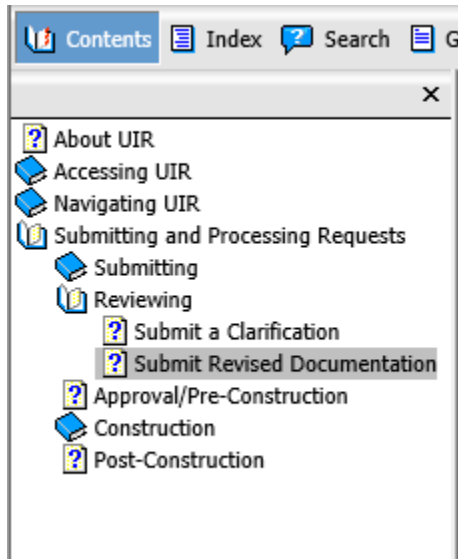
Here is the step by step (click by click) process they must follow once they click on “UIR Help”:

- ❖ Click on “**Submitting and Processing Request**” located in the top left corner of the “UIR Help” page.
- ❖ Scroll down and click on “**Reviewing**”
- ❖ Scroll down and click on “**Submit Revised Documentation**” and follow the instructions.

Start Here:



End Here:



Example Sheet:

Submit Revised Documentation

A request for revised documentation enables the applicant to access the six-step interface to add, delete, and/or edit data (including files) associated with the original submission. Note: A request for revised documentation is a request to revise the original submission. It is not a rejection of the original submission and it is not a request to prepare a brand new submission from scratch. In contrast, a rejection from TxDOT will be clearly labeled as "Application rejected / Nothing (application rejected)."

To submit revised documentation:

- Open an installation request that shows [Submit revised documentation](#) under **Action Needed**.

Installation Owner Job No.	Installation Request No.	Dist App No.	Maintenance Section	Highway	Action Needed	Last Event
UTC 2007-01	SAT20071124114951	TE-07-53	Bexar Metro	SS0117	Submit revised documentation	11-25-2007

If your request is approved, you will be required to notify TxDOT 48 hours (2 business days) before you start construction to allow for proper inspection and coordination of work days and traffic control plans. Use the UIR website or contact the inspector listed on the Approval Form for the 48-hour notification. DO NOT start construction until you have coordinated the construction start date and inspection with TxDOT. You are also required to keep a copy of the Approval Form, the Notice of Proposed Installation, and any approved amendments at the job site at all times.

Requests Currently at TxDOT (0) [\[Hide/Show\]](#)

- Review the **Basic Information** screen as needed.

SAT20071124114951 [Basic Information](#) [Event History](#) [Conduct Action](#) [Go back](#)

Basic Information

Installation Request No. **SAT20071124114951**

District Application No. TE-07-53

Installation Owner Job No. UTC 2007-01

Applicant Name Cesar Quiroga

Contact Information c-quiroga@tamu.edu - 210-731-9938

Installation Owner Name UIR Utility Testing Company

Office Name San Antonio Office 1

Proposed Construction Schedule **Begin on: 12-03-2007 finish on: 12-07-2007**

Request Type Regular Installation Request

Installation Purpose Public Utility Installation

Installation Class Telephone

Installation Location Buried

Description **This text box contains a detailed description of the proposed installation. Its purpose is to assist the reviewers in understanding the project scope, limits, overall construction approach and/or procedures, and other technical characteristics. This section should also include distances to the closest state highway reference markers, e.g., "Installation starts 357 ft HW of reference marker D456 and ends 227 ft SW of reference marker D458." Any text in this section appears on the first page of the installation request document.**

Special Comments This text box is used to provide additional relevant information, e.g., if this request is part of a large project that involves several requests (in this case, the user would list all installation request numbers: SAT20071120083012, SAT20071120100512, and so on).

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