



# OPERATOR DISCHARGE PERMIT APPLICATION MULTI-UNIT CHEMICAL DESCALE OPERATIONS PROGRAM

This application is required in conjunction with any proposed discharge of residual rinse waters from multi-unit chemical descale operations to the City of Austin’s (City) sanitary sewer system. All sections of this application must be completed before it will be accepted by the City. Unauthorized revisions to or modifications of this form may invalidate the application.

The discharge of residual rinse water generated from a multi-unit chemical descale project may commence only after verifying compliance with applicable permit effluent limitations. The discharge of any other process wastes and/or chemicals to the sanitary sewer, storm sewer, or to the environment is strictly prohibited.

For assistance, call the Special Services Division Monday-Friday between 7:30 AM and 4:00 PM at (512) 972-1060. This application is available on the Austin Water web site at: <http://www.austintexas.gov/department/pretreatment-forms-applications-and-reports>.

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Submit completed application to: Austin Water  
Special Services Division  
3907 S Industrial Dr, Ste100  
Austin, TX 78744-1070



# DESCALE OPERATOR DISCHARGE PERMIT APPLICATION

## A. Identifying Information

Permittee Information			
Name (legal name of company or entity)		Authorized Representative Name	
Authorized Representative E-mail Address		Company Telephone No.	
Mailing Address		24-Hour Emergency Phone Number	
City	State	Zip Code	Fax Number (if available)
City of Austin Utility Account Number (if applicable)		Federal Tax Identification No. (TIN) or Federal Employer Identification No. (FEIN)	
Billing Address, if different than mailing address above.		City	State
		Zip Code	
Billing E-mail Address if e-billing is preferred.			

Identify an **authorized representative** and, if applicable, a **duly authorized representative** as the designated signatory authority or authorities for the multi-unit chemical descale operations company and to serve as the representative(s) of the owner(s) of the building(s) to be descaled.

The **authorized representative** must be:

1. If the multi-unit chemical descale operator submitting the reports required by the permit is a corporation, the authorized representative must be:
  - a. A president, secretary, treasurer, or vice president of the corporation in charge of a principal business function, or any other person who performs similar policy- or decision-making functions for the corporation; or
  - b. The manager of one or more manufacturing, production, or operation facilities, provided, the manager is authorized to make management decisions which govern the operations of the residential multi-unit descale operator including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with laws and regulations; can ensure that the necessary systems are established or action taken to gather complete and accurate information for permit requirements; and where the authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
2. A general partner or proprietor, if the multi-unit chemical descale operator submitting reports required by this permit is a partnership or sole proprietorship, respectively.
3. By the director or highest official appointed or designated to oversee the operations of the company, if the multi-unit chemical descale operator submitting reports required by this permit is a federal, state, or local government entity or other institutional organization (e.g., churches, schools, non-profit agencies...etc.).

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The **duly authorized representative** must be a person specified by the authorized representative identified below if the specified person holds a position with responsibility for the overall operation of the multi-unit chemical descale activities.

An applicant must identify at least one (1) representative (**authorized or duly authorized**) that holds a current Master Plumber license with Responsible Master Plumber designation from the Texas State Board of Plumbing Examiners (TSBPE). Additionally, the Master Plumber licensee must have a current Certificate of Insurance on file with the TSBPE.

Authorized Representative for Descale Operator			
Printed Name		Signature	
Title		Telephone No.	
Mailing Address		24-Hour Emergency Phone Number	
City	State	Zip Code	Email Address

Duly Authorized Representative for Descale Operator			
Printed Name		Signature	
Title		Telephone No.	
Mailing Address		24-Hour Emergency Phone Number	
City	State	Zip Code	Email Address

Master Plumber License Information		
Printed Name	License Number	License Expiration Date
License Endorsements		Insurance Expiration Date

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**B. Tenant Safety Plan**

Describe the procedures planned for notifying tenants of the descale event and communicating potential hazards related to descale operations. Submit supporting documentation including a copy of the tenant notification form and copies of notices used to warn tenants of the hazards. **NOTE:** If a company document, such as a Standard Operating Procedure, already exists which meets these requirements, the document may be submitted as a Supporting Exhibit in lieu of filling out the information below.

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## C. Operations Overview

Describe the typical methods of operation used for the descale process including the method of capture for all process wastes; the neutralization and transport of the captured wastes; verification procedures planned to ensure that proposed rinse waters will meet all City of Austin effluent limitations (attach additional sheets if necessary). **NOTE:** If a company document, such as a Standard Operating Procedure, already exists which meets these requirements, the document may be submitted as a Supporting Exhibit in lieu of filling out the information below.

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## D. Non-Discharged Wastes

Except for the discharge of residual rinse waters generated at the descale site, the discharge to the sanitary sewer of any other solids, liquids, or sludges generated in conjunction with descale activities is strictly prohibited.

For each different solid, liquid, or sludge used or generated in conjunction with descale operations other than the residual rinse waters, describe in detail how the material is removed from the site, treated, stored, reclaimed and/or ultimately disposed of. **NOTE:** If a company document, such as a Standard Operating Procedure, already exists which meets these requirements, the document may be submitted as a Supporting Exhibit in lieu of filling out the information below.

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**E. Spill Response and Accidental Discharge Procedures**

Describe the procedures planned for response to spills and accidental discharges of pollutants. The procedures must include the structural means (spill containment devices) employed to ensure that the sanitary sewer, the potable water system, and the watershed will be protected from harmful exposures, spills, and accidental discharges of pollutants. Additionally, the procedures must also include the process for immediate notification of internal parties (building/facilities manager or operator, internal spill response team) and external parties (Special Services Division, Watershed Protection, Fire Department, etc.) in the event of a spill or accidental discharge. The notification process must include names, telephone numbers, and a procedure for follow-up written notification to the Special Services Division within five days (attach additional sheets if necessary). **NOTE:** If a company document, such as a Standard Operating Procedure, already exists which meets these requirements, the document may be submitted as a Supporting Exhibit in lieu of filling out the information below.

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## F. Supporting Exhibits

Attach the following exhibits and submit with the permit application:

**Exhibit A: Tenant Safety Notices:** Submit supporting documentation including a copy of the tenant notification form and copies of notices used to warn tenants of the hazards.

**Exhibit B: Safety Data Sheets (SDSs):** A SDS must be submitted with this application for each chemical planned for use by the multi-unit descale operator during operations.

**Exhibit C: Optional or Additional Documents:** If a document, such as a company Standard Operating Procedure exists which encompasses the information requested in Sections B - D above, the document may be submitted as a Supporting Exhibit in lieu of providing the information in the permit application.

## G. Compliance Certification

Certification Statement:

The Authorized Representative, as identified in Section A., must sign this statement.

***I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.***

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date