

RSMP Participation – Feasibility Determination Request Instructions

Submit this form via email to RSMP@austintexas.gov. Please include project identifying information in the subject line. Once we have reviewed this form, we will contact you with a determination of the feasibility of participation based on the information provided. If needed, a meeting will be scheduled to discuss participation options and requirements.

You can use online tools such as Property Profile, Zoning Profile Report, and “Find My Drainage Charge” to obtain much of the information required on this form. If a site has more than one TCAD ID or address, please provide all relevant items. The 10-digit ID (also known as the geographic ID) from TCAD should be provided. For properties in Hays or Williamson Counties provide the equivalent appraisal district ID.

If a site potentially qualifies for participation through DCM 1.2.2(G), please indicate this in the form and provide documentation proving compliance with the DCM 1.2.2(G) requirements.

You can use the applicable calculator on the website: austintexas.gov/rsmp to obtain an estimate of the participation payment that would be required if the project is approved for participation via payment in lieu of detention. City staff will determine the final payment amount if the project is approved for participation in the RSMP. If you have questions, please send us an email at RSMP@austintexas.gov. Please make sure to include project identifying information (case number if available, address, project name, etc.) in any email sent – this will ensure a helpful and speedy reply to your question(s). The following is a brief description of what you can expect through the RSMP process.

Basic RSMP Participation Process

Step 1: Send completed RSMP Feasibility Determination Request Form to RSMP@austintexas.gov and copy your assigned drainage reviewer (if applicable). Please also include anyone that you would like included on any subsequent feasibility meeting invite.

Step 2: You will receive a determination email from the RSMP Team. We will contact you if additional clarification is needed to make a participation determination. If a site is initially determined to be feasible for participation, a meeting will be scheduled to discuss participation options and requirements.

Step 3: Prepare for and attend the feasibility meeting. There are documents available for download on the website that explain the basic drainage analysis requirements depending on whether the site drainage discharges directly into a stream or creek, into existing drainage system, or if off-site drainage improvements are being constructed.

A typical agenda includes introductions, overview of RSMP participation options, an overview/description/explanation of your project (by applicant), and a discussion of the possibilities for participation for your particular site and project. The goal of the meeting is to come to an agreement on whether the project will participate in RSMP, and if so, what is required for participation (analysis, payment, off-site drainage improvements, etc.).

Step 4: Decide whether to proceed with RSMP participation for the project

- (a) Complete formal application and send to RSMP@austintexas.gov with all supporting analysis and documentation as discussed in the Feasibility Meeting. A complete RSMP Application Package is required at submittal for formal review. A statement about the outcome of the Feasibility Meeting and that the project is pursuing participation must be included in the summary letter at completeness check. If a follow up-meeting is needed to clarify any requirements, please request one by emailing RSMP@austintexas.gov.
- (b) If you decide that the project will not participate, please send an email to that effect to RSMP@austintexas.gov.

RSMP Participation – Feasibility Determination Request Form

Please read the instructions before completing this form to ensure the correct information is provided.

	Primary Contact*	Alternate Contact
Applicant Name*:		
Email Address*:		
Company Name:		
Project Name*:		
Property Address*:		
Total Property/Project Area (acres)*:		
Existing Impervious Cover (acres)**:		
Existing Impervious Cover (percentage of property)**:		
Total Proposed Impervious Cover (acres)**:		
Total Proposed Impervious Cover (percentage of property)**:		
Approximate date of anticipated submittal*:		
Type of Development Application (select one) *:	Site Plan	Subdivision Preliminary Plan
	Subdivision Final Plat	Subdivision Construction Plan
Type of project (select one) *:	Commercial	Multi-Family Residential
	Single-Family Residential	Mixed-Use
	Other: _____	
Watershed*:		
Jurisdiction*:		
COA Map Grid*:		
Base Zoning Designation*:		
Zoning Overlays:		
Allowable Impervious Cover (%)*:		
C8 or SP Case Number (if any):		
Drainage Reviewer (if assigned):		
Appraisal District*:		
Appraisal District Parcel/ Geographic ID(s)*:		
Land Appraisal Value*:		
Attachments (please provide for each parcel)*:	<ul style="list-style-type: none"> • PDF of the appraisal district page (with most recent land values) • Property Profile Report • Documentation for participation through DCM 1.2.2(G) (if applicable) 	
Other relevant/helpful project information:		

* Field is required; ** Provide (at a minimum) either acres or percentage of existing and proposed impervious cover.