

**DOUGHERTY ARTS SCHOOL**

1110 Barton Springs Road, Austin, TX 78704. 512-974-4040

**Adobe InDesign 101**

Dan Wolff, Instructor

This class will build on the basics and explore how to create elegant print materials. Utilizing pathfinders, blends, strokes and guides, InDesign will become a valuable asset in creating print documents, ads, and layouts. General computing knowledge recommended as well as taking Adobe Creative Suite Foundation.

**CLASS HELD IN 205E. MINIMUM 4 STUDENTS, LIMIT 12 STUDENTS.**

**ATTENDANCE & STUDIO ACCESS**

- Program attendance is the responsibility of the participant. Failure to attend does not entitle a participant to a transfer or a refund. Make-ups are not available for absences. Fees will not be prorated for absences. (See Enrollment Policies)
- Due to safety, CHILDREN, FRIENDS, and PETS (except official, certified assistance animals) ARE NOT ALLOWED in the classes or open studio hours.
- The studio/classroom is only open and available to registered students during their registered class time.
- The studio cannot be used without supervision.
- If you arrive early and another class (not your class) is in session, please do not enter the studio out of courtesy for students that have paid for their time in class. Questions about class times can be directed to the registration office, program specialist, class brochure or found online.
- Students age 15-17 years may register for classes with the approval of the Arts School Administration and must have a parent/guardian sign a waiver release form.

**SUPPLIES**

Students must bring provide their own memory devices.

- Other supplies may be added as the course progresses, as suggested by the instructor.
- Please keep your receipts in case the class is cancelled or to return unused supplies.

**SUPPLIES FOR FIRST DAY OF CLASS**

- A memory device (Flash drive, portable Hard Drive, etc) that is no less than 2GB in size. These can be purchased at any electronic or office supply store.
- Students should have paper and pen to take notes.

**OPTIONAL**

- Sample photos, images, or text to work with.

**PERSONAL CAUTION & SAFETY****PERSONAL BELONGINGS:**

- DO NOT bring valuable items to class.
- DO NOT leave valuable items exposed in plain site in your vehicle.
- Keep handbag and backpack and supplies near your workstation.
- The City of Austin, Parks and Recreation Department, and Dougherty Arts Center staff is not responsible for lost or stolen items. Please report loss or theft to a staff member.

**FOOD & DRINKS:** Drinks are allowed in the computer labs but must have a sealed lid to keep from spilling. Students and instructors may eat and drink in the lobby. Vending machines are available for student use. There is no change in the registration office.

**CONSUMPTION OF ALCOHOL**

The studio/classroom environment contains potentially dangerous materials and equipment. DAC students, staff, instructors and contractors should not consume alcohol before or during class.

- Possession or consumption of alcoholic beverages is prohibited in all areas of the Dougherty Arts Center except the Julia C. Buttridge Gallery under special circumstances. Alcohol will only be available in the Gallery if the renter or organization **hosting the event** provides alcohol for consumption to the general public; has provided liability insurance and an alcohol license; and the Parks Department Director has given approval.
- No alcohol may be taken from the gallery into the studio/classroom or other areas of the Dougherty Arts Center.
- Students should not drink alcohol at the reception and return to the classroom. If alcohol is consumed the student will be asked to leave and no refunds will be given.