# HOW TO **REMOVE OR ADD VEHICLE**



Austin-Bergstrom International Airport

# Login with username and password





#### Account: Mahmood, Sazan Name Abbreviation: CO XX Billing Type: Pre-paid Operator Type: Taxi Suspension Exempt: No Insurance Suspension Exempt: No Low/No Balance Threshold: \$6.50/3.25 Color Scheme: Company Type: Expand All Collapse All Addresses + -**Drivers/Vehicles** Show Active Drivers/Vehicles Only ID D/V100 CO xx Mahmood, Sazan Show Page: 1 (Total Records Found: 1) Contacts + Attachments + By clicking here will take you to the vehicle level

#### \*\*\*ATTENTION\*\*\*The office will be closed on May 06 and we will resume the hours on May 10th.

Vehicle Navigation: I Return to Account I Read Events STrips OInactivate Vehicle

Data changes will be submitted for review. They will not be visible until approved.

#### Vehicle: CO xx Mahmood, Sazan

Operator Type: Suspension Exempt: Insurance Suspension Exempt: Last Read: Current Space Zone: Reference Number:	Taxi No No Unknow Unknow	vn vn		Service Type: Expired Permit Susp Dispatch/Name: Last Reader: Decal Number:
Expand All     Collapse All				
Vehicle Information				
🗉 🔟 Access IDs				
<u>Access ID</u> ▲			Access Policy	
Remove TEX.05442454	ł.		GTC Access	
Show Page: 1 (Total Records Found: 1)				
🖬 📓 Dispatch Special Request				
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			© 2021	GateKeeper Systems, Inc. All Rights Reserv
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#### \*\*\*ATTENTION\*\*\*The office will be closed on May 06 and we will resume the hours on May 10th.

Vehicle Navigation: Ø <u>Return to</u>	Account
Inactivation has been requested.	
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	<b>Return to Account</b>

				Account	Reports	Manage	
ENTION***The office will be closed on Ma	ay 06 and we will resume the hours on May 10th.						
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Addresses						Sadd Address	l
Drivers/Vehicles	Show Active Drivers/Vehicles Only				0 <u>1</u>	Add Driver/Vehicle	
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Attachments						⊘ <u>Add Attachn</u> ent	
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# **Add Driver/Vehicle**



\*Hello!!! There is a price change coming on 3/31\*

#### Create New Driver/Vehicle

#### Mahmood, Sazan

Is this new entity a Driver or a Vehicle?

• Vehicle

Next

### Select vehicle and click next



#### \*Hello!!! There is a price change coming on 3/31\*

#### Create New Driver/Vehicle

number

Examples of now	Mahmood, Sazan		
to complete	Vehicle Number:	Þ	×
vehicle number:	Vehicle Type:	1-8 Passenger	$\checkmark$
• If you drive	Make:	Chevy	v
Co Op 7 type CO 7.	Model:	Suburban	¥
00 11	Year:	2010	
<ul> <li>If you drive</li> </ul>	License Plate:	JJK2232	
Central texas	License Plate State:	Texas	~
city 7 type CT	Color:	White	
7.	Capacity:	4	\$
• If you drive	VIN:		
Yellow 7 type	Fuel Type:	Regular	~
YC 7.	Transponder:		
Note: there is a	Taxi Company:	Co 2	
space between company and	Next		

# Fill out vehicle information and click next



\*Hello!!! There is a price change coming on 3/31\*

Check the box Company and number make sure there are	Create New Driver/Vehicle
space	
	Click next

#### GateKeeper \*Hello!!! There is a price change coming on 3/31\* Account Navigation: ) Read Events Data changes will be submitted for review. They will not be visible until approved. Account: Mahmood, Sazan Dispatch Account: Yes -Account Type: Taxi Service Type: Taxi Expired Permit Suspension Exempt: No Account ID: GT80002 Contract/Agreement: Account Web Site: Click Expand All Collapse All Addresses 🗉 🥔 Drivers/Vehicles Show Active Drivers/Vehicles Only driver/vehicles Contacts • 🗉 🖉 Attachments

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#### GateKeeper

#### \*Hello!!! There is a price change coming on 3/31\*

Data changes will be submitted for review. They will not be visible until approved. Account: Mahmood, Sazan Dispatch Account: Yes -Account Type: Taxi Service Type: Taxi Expired Permit Suspension Exempt: No Account ID: GT80002 Contract/Agreement: Account Web Site: Expand All Collapse All Addresses Drivers/Vehicles Show Active Drivers/Vehicles Only ID <u>D/V</u> Service Type Co 2 Mahmood, Sazan Taxi Show Page: 1 (Total Records Found: 1) 🗉 📓 Contacts Attachments

## Click your name



Assign Access ID" button.





Venuor												
										Account	Reports	Manage
Account Navigation:	Trips											
Data changes will be submitted for review.	They will not be	visible until approved.										
Account: Mahmood, Saz	an										0 <u>Retri</u>	eve Account Balance
Dispatch Account: Account Type: Service Type: Expired Permit Suspension Exempt: Account ID: Contract/Agreement: Account Veb Site:		Yes Tax Tax No GT8	- i i 10002			Billing Ty Operator Suspens Insurano Low/No Color Sci Compan	ype: r Type: ion Exempt: se Suspension Exempt: Balance Thresh.: heme: y Type:		Pre-paid Taxi No No \$4.00/2.00			
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Addresses												Add Address
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Edit Delete	billing	2103 Ceda	r bend dr.						Austin	14	78738	
Show Page: 1 (Total Records Found: 1)											Export To Excel Show Reco	rds Per Page: 10 🗸
Drivers/Vehicles		✓ Show Active Drivers/Veh	icles Only								0	Add Driver/Vehicle
ID			<u>D/V</u>	Service Type		Operator Type		3 🕕	Access ID		Last Read	
Co 2 Mahmood, Sazan			<i>6</i> 9	Taxi		Taxi			ABIA00000117		Unknown	
Show Page: 1 (Total Records Found: 1)											Export To Excel Show Reco	rds Per Page: 10 🗸
Contacts												Add Contact
	<u>Title</u> ▲	Name	Түр	<u>e</u>	Phone1		Phone2	Fax	Email			
Edit Delete	Driver	Sazan	Prin	iary	(512) 333-3333				sazan.moh@qmail.com			
Show Page: 1 (Total Records Found: 1)											Export To Excel Show Reco	rds Per Page: 10 🗸
Attachments												Add Attachment
<u>Түре</u>							Comment				Uploa	ad Date
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