



Structural Observation Program Acknowledgment

DevelopmentATX.com | Phone: 311 (or 512-974-2000 outside Austin)
For submittal and fee information, see austintexas.gov/digitaldevelopment

STRUCTURAL OBSERVATION PROGRAM AND DESIGNATION OF THE STRUCTURAL OBSERVER

Project Address: _____ Plan Review Number: _____

Description of Work: _____

Owner: _____ Architect: _____ Engineer: _____

STRUCTURAL OBSERVATION (only checked items that are required)

Firm or Individual to be responsible for the Structural Observation:

Name: _____ Phone: _____ Texas Registration: _____

Foundation Footing, Stem Walls, Piers Mat Foundation Caisson, Piles, Grade Beams
 Stepping/Retaining Foundation, Hillside Special Anchors Others: _____

Wall Concrete Masonry Wood Others: _____

Frame Steel Moment Frame Steel Braced Frame Concrete Moment Frame
 Others: _____

Diaphragm Concrete Steel Deck Wood Others: _____

DECLARATION BY OWNER

I, the Owner of the project, declare that the above listed firm or individual is hired **by me** to be the Structural Observer. Structural observation does not include or waive the responsibility for the inspections required by Section 110 and 1705 or other sections of the code.

Signature: _____ Date: _____

DECLARATION BY ARCHITECT OR ENGINEER OF RECORD

(required if the Structural Observer is different from the Architect or Engineer of Record)

I, the Architect or Engineer of Record for the project, declare that the above listed firm or individual is designated by me to be responsible for the Structural Observation. Structural observation does not include or waive the responsibility for the inspections required by Section 110 and 1705 or other sections of the code.

Signature: _____ License Number: _____ Date: _____



Structural Observation Report Commercial Plan Review

DevelopmentATX.com | Phone: 311 (or 512-974-2000 outside Austin)
For submittal and fee information, see austintexas.gov/digitaldevelopment

STRUCTURAL OBSERVATION means the visual observation of the structural system, for general conformance to the approved plans and specifications, at significant construction stages and at completion of the structural system, as required by 2021 IBC Section 1704.6. Structural observation does not include or waive the responsibility for the inspections required by Section 110 and 1705 or other sections of the code.

Report Number: _____ Construction observed on the following date: _____

Project Address: _____ Building Permit Number: _____

Structural Observation Performed By: _____

Professional License/Reg. No of Observer: _____ Observer Phone: _____

OBSERVED STRUCTURAL ELEMENTS AND THEIR CONNECTIONS

Foundation Footing, Stem Walls, Piers Mat Foundation Caisson, Piles, Grade Beams
 Retaining Foundation Hillside Special Anchors Others: _____

Wall Concrete Masonry Wood Others: _____

Frame Steel Moment Frame Steel Braced Frame Concrete Moment Frame
 Others: _____

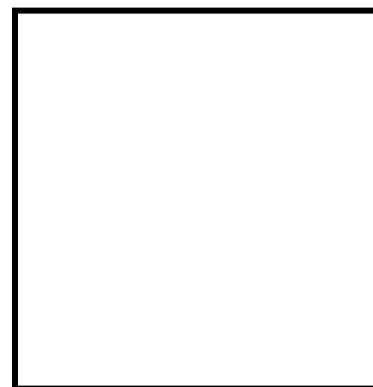
Floor Concrete Steel Deck Wood Others: _____

Observation Location/Floors:

NOTED DEFICIENCIES (Please attach additional sheets as required)

I declare that the following statements are true to the best of my knowledge:

1. I am the engineer or architect retained by the owner to be in responsible charge for the structural observation in accordance with the requirements of the City of Austin.
2. I have performed the required site visits at each significant construction stage to verify if the structure is in general conformance with approved plans and specifications.
3. All noted deficiencies which remain to be corrected have been indicated above.
4. I recommend that acceptance of the structural systems by the City of Austin or issuance of Certificate of Occupancy be withheld until all observed deficiencies are corrected. At the conclusion of the work included in the permit, I shall submit to the building official a written statement that the site visits have been made and identify any reported deficiencies that, to the best of my knowledge, have not been resolved.



Stamp of Structural Observer

Signature of Structural Observer: _____ Date: _____