

2018-2019 BUDGET QUESTION
Response to Request for Information

DEPARTMENT: Parks and Recreation

REQUEST NO.: 145

REQUESTED BY: Adler

DATE REQUESTED: 8/30/18

DATE POSTED: 9/7/18

REQUEST: What was the timeline for the commercial kitchen put in at the Asian American Resource Center (AARC)?

RESPONSE:

Land was purchased for the Asian American Resource Center (AARC) in 2007, and the facility (including a kitchen) was constructed between fall 2009 and summer 2013. The kitchen was later remodeled into a commercial kitchen at the community's request; the remodeling began in 2014 and was completed in spring 2017. The community requested the remodel to expand the senior meal program and to accommodate catering for facility rentals.

Here is a detailed timeline:

May 2013	AARC was substantially completed. Due to budget constraints, the original kitchen had limited capabilities.
February 2014	Council approves item 20140227-050 directing the City Manager to review and finalize cost estimates and identify an appropriate funding source for the AARC kitchen expansion; the kitchen expansion project was initiated with a preliminary budget
May 2014	Funding was confirmed and scope definition began
August 2014	Consultant was assigned, contract negotiated and schematic design began
October 2014	The initial public engagement meeting was held and many additions were suggested
December 2014	The AARC Advisory Board discussed alternatives and suggested expanding the scope to include as many additions as possible within the limited space available
March 2015	The revised schematic plan was accepted, submitted and the consultant was directed to complete the design
June 2015	Additions required adjustments to the design; associated consultant amendments were required
September 2015	Design documents were completed and submitted for final review and initial permitting

November 2015	Initial submittal of site plan generated several comments that had to be addressed by consultants
January 2016	Initial assignment of Job Order Contractor eventually resulted in several important clarifications
April 2016	Design was completed for final review and permit submittal; numerous comments in both offices required additional revisions
July 2016	Final documents cleared
August 2016	Documents delivered to contractor for pricing; initial proposal received Sept. 23 with extensive qualifications; several revisions followed
October 2016	Council approves item 20161006-010 authorizing negotiation and execution of a Job Order Assignment with Warden Construction Corporation for the Asian American Resource Center – Kitchen Renovation project
December 2016	After extensive negotiations contractor was given Notice To Proceed Dec. 12
May 2017	Construction was Substantially Complete Apr. 27, with a few minor items outstanding.